

Golden South Wind CLC Meeting #1

September 17th, 2019

6:30 – 8:00 pm

St. George's Roman Catholic Parish – Knight's Hall



Golden South CLC

Community Liaison Committee (CLC) Meeting Agenda

1. Introductions
2. Project Background and Construction Update
3. Role of the Community Liaison Committee (CLC) and Terms of Reference (TOR)
4. TOR Discussion
5. Review of Submitted Questions
6. CLC Members Open Discussion and New Questions
7. Opportunities for the Public to Speak (if time allows)
8. Timing of Next CLC Meeting
9. Review of action Items
10. Adjournment

Introductions













- CLC Facilitator – Dillon Consulting
- Golden South Wind LP (GSW LP) / Potentia Renewables
- Borea Construction
- CLC Members



Golden South CLC

Golden South Wind Energy Facility

Proposed Infrastructure Layout

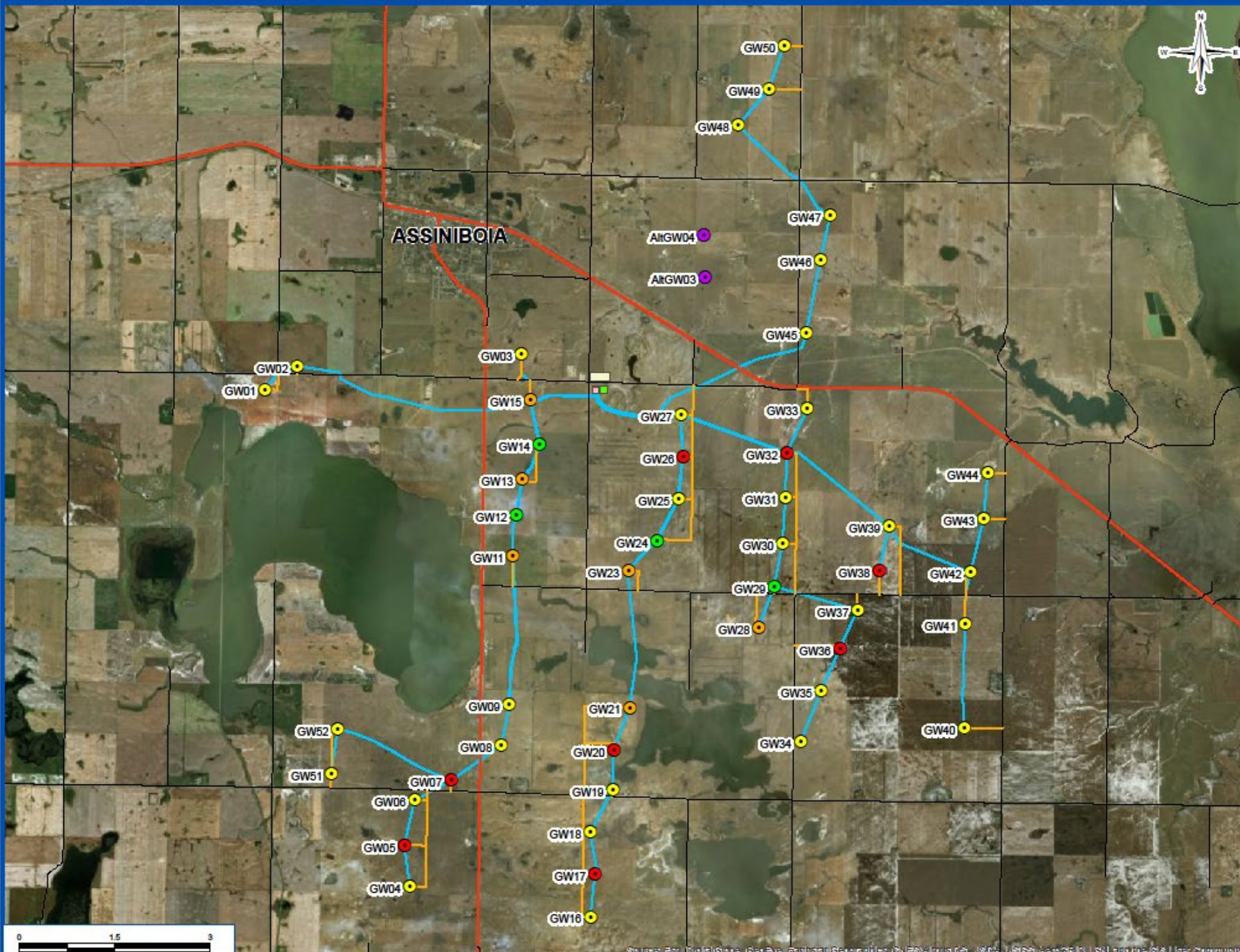
-  PROPOSED TURBINE (136RD - NO LIGHT)
-  PROPOSED TURBINE (136RD - LIGHT)
-  PROPOSED TURBINE (155RD - NO LIGHT)
-  PROPOSED TURBINE (155RD - LIGHT)
-  PROPOSED ALTERNATE TURBINE
-  PROPOSED LAYDOWN AREA
-  PROPOSED COLLECTOR SUBSTATION
-  PROPOSED O AND M BUILDING
-  PROPOSED UNDERGROUND COLLECTION
-  PROPOSED ACCESS ROAD
-  EXISTING ROAD
-  HIGHWAY

August 2019

1:55,000

Source(s): World Imagery 2019, Canvec

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Construction Progress Update

- **Current Activities – September 2019**
 - Commenced roads construction and clearing of work areas for at least 10 turbine locations
 - Preparation of laydown area is complete; trailers and office equipment are arriving
 - Personnel will be arriving daily and will be taking safety and orientation courses
- **Upcoming Activities – September to December 2019**
 - Continued road construction and laydown area clearance for approximately 15 to 25 additional turbines
 - Aiming to complete a minimum of 15 turbine foundations by the end of the 2019 construction period
 - Construction will continue until snowfall
- **2020 Construction: May to December**
 - Collector lines, turbine foundations, turbine erections, O&M building, and substation



CLC Terms of Reference (TOR)

- Objectives and Purpose of the CLC
- Establishment of the CLC
- Composition of the CLC
- Roles and Responsibilities
- Authority of the CLC
- Meeting Structure and Format
- Revisions to Terms of Reference
- Approval



Objectives and Purpose of the Community Liaison Committee (CLC)

- **Provide a forum for meaningful and open dialogue** between local residents, landowners, interested parties and GSW LP
- **Facilitate two-way communication** and help GSW LP gain a better understanding of any issues and concerns related to the Project from local residents, landowners, and interested parties
- **Provide updates** and share information about the Project's progress
- **Review, discuss and respond to comments and questions** raised at the previous CLC meetings, emailed, or otherwise received by the CLC
- **Commit to the local residents, landowners, and interested parties** that their inquiries and concerns will be heard



CLC TOR – Establishing the CLC

- Open and impartial process to recruit CLC members
- Criteria for the evaluation and selection of CLC members:
 - Submission of the required information
 - Ensuring the CLC members have residency or business ties to the local community
 - Where possible, obtaining a cross representation from a variety of economic interests (i.e. business and agricultural community sector), local residents, landowners, agricultural operators, and the members of the public
 - Welcoming local municipal government representation
 - Interest and participation in the Project to date
- Membership on the CLC does not constitute support, endorsement, or opposition of the Project
- Participation on the CLC is a voluntary activity and its members serve without remuneration



CLC TOR – Composition of CLC

- **CLC Public Members** – 3 applicants to date (Kenneth, Larry, Trevor)
- **CLC Facilitator** – Representative from Dillon Consulting (Kathryn)
- **CLC Coordinator** – Representative from GSW LP/ Potentia (Cathy)
- GSW LP technical staff and specialists will attend CLC meetings as required
- Local government did not respond to GSW LP's offer to join the CLC

Composition of the CLC is subject to change in the future.

CLC TOR – Adding and Removing Members

- **Process for adding members:**
 - A written expression of interest must be sent to the CLC Facilitator
 - CLC Facilitator will contact the individual to gauge interest and provide an overview of expectations and roles
 - CLC Facilitator will contact existing CLC members, via email or phone, to ask for feedback
 - CLC Facilitator will consult with GSW LP to ensure that the addition of new member(s) will not have a significant impact on the Project
 - GSW LP will make a final decision on inclusion of the new CLC member(s)
 - Facilitator will notify the existing CLC membership of the new member(s) via email or phone
 - Criteria for selection is the same as selecting the initial CLC members



CLC TOR – Adding and Removing Members

- **Continued participation in the CLC** is subject to the following provisions:
 - CLC members will participate in a respectful manner
 - Rude or disrespectful behaviour is grounds for removal from the CLC
 - CLC members will do their best to accurately communicate information from the meetings to community members about the Project
 - CLC members should make best efforts to attend all meetings – if a CLC member does not attend two (2) consecutive meetings, without notifying the Facilitator beforehand, they may be asked to leave the CLC
 - If there are complaints raised by CLC members directly to GSW LP or the CLC Facilitator about a specific CLC member or members, the Facilitator will consider said complaint(s) and assess the needs for the CLC member(s) to step down



CLC TOR – Adding and Removing Members

- Should the CLC Facilitator deem it necessary to **remove a member** from the CLC, the process is as follows:
 - The CLC Facilitator will contact the CLC member(s) in question directly and provide an opportunity for member to explain their circumstances
 - The CLC Facilitator will consult with GSW LP to ensure that the removal of member is appropriate
 - Once the CLC Facilitator notifies the CLC member(s) in question of a decision, the CLC Facilitator will also notify the other CLC members within one business day
- All decisions made by the CLC Facilitator and GSW LP shall be final



CLC TOR – Roles and Responsibilities

- Every **CLC Member** is expected to:
 - Attend scheduled meetings to the best of their ability
 - Respect fellow members and their personal and potentially varying views
 - Recognize that all members have an equal right to speak, and that one will not dominate the discussion
 - Operate in a spirit of cooperation and partnership
 - Communicate comments/concerns and information from the community to GSW LP that has been provided to the CLC member for that purpose
 - Review and confirm the accuracy of CLC meeting minutes



CLC TOR – Roles and Responsibilities

- The **CLC Facilitator** will be responsible for:
 - Scheduling/organizing and chairing all CLC meetings
 - Setting agendas in consultation with GSW LP
 - Distributing agendas to CLC members by email at least five (5) days before the meetings
 - Reviewing request(s) from members of the public to speak at the CLC meetings
 - Tracking questions, feedback and concerns from CLC members and others
 - Preparing and distributing meeting minutes to CLC members for review
 - Remaining neutral and conducting CLC meetings fairly
 - Tracking action items from the meetings
 - Liaising with GSW LP to collect and distribute additional information requested by CLC members



CLC TOR – Roles and Responsibilities

- The CLC Facilitator will attend, chair, and facilitate all meetings and ensure that:
 - CLC members are provided with adequate amount of information and technical support to assist them in contributing to the CLC discussions
 - The agenda and time schedule for each meeting is followed
 - The meetings allow for constructive, respectful and thorough discussions
 - All members act in a respectful manner with regard to the opinions and questions of other participants, and do not interrupt other CLC members while speaking

Note: The CLC Facilitator has the right to excuse any member of the CLC or public observer who is interfering with or disrupting the CLC meetings.

CLC TOR – Roles and Responsibilities

- **GSW LP staff** and specialists (as required) will be responsible for:
 - Attending all meetings
 - Providing the CLC with accurate and up-to-date information
 - Listening to comments, concerns and suggestions, and considering them in Project decisions
 - Communicating how comments, concerns and suggestions (including questions received via email) have been considered
 - Participating in discussions and providing answers or additional follow-up information
 - Reviewing meeting minutes and other materials prepared by the CLC or members of the public
 - Distributing CLC materials by email to members

Note: GSW LP will provide project information and answers to questions where the information is not commercially (or otherwise) confidential



CLC TOR – Roles and Responsibilities

- **Community Members of the CLC** will be responsible for:
 - Attending CLC meetings
 - Listening to, reviewing and considering the information provided by GSW LP and other CLC members
 - Identifying concerns, suggestions or inquiries related to the construction, operation, maintenance and decommissioning of the Project
 - Suggesting strategies for resolving the identified concerns or inquires
 - Participating in discussions related to the meeting agenda and any newly identified concerns, suggestions or inquiries
 - Listening to and considering the opinions of other CLC members with respect
 - Providing constructive feedback to GSW LP
 - Being prepared for meetings by reviewing any materials provided in advance by the CLC Facilitator, including minutes from previous meetings
 - Sharing information about the Project to the local community and interested groups, if the CLC member is comfortable doing so



CLC TOR – Authority of the CLC

The CLC does not exercise any supervisory, regulatory, legal, approval or other decision-making role and will not serve as a reviewer of individual management decisions or as arbiters of individual landowner negotiations, business transactions, or other stakeholder interactions with respect to the development of the Project.

The CLC does not replace other means for citizens, agencies or other organizations to express their observations and ideas.

CLC TOR – Meeting Structure and Format

- The CLC will meet two to three times annually during Project construction, which will take approximately two (2) years – approximately 6 meetings are anticipated
- Additional meetings may be held if deemed necessary by the CLC and at the discretion of GSW LP
- Meetings will be:
 - Conducted in a local facility
 - Held during the evening
 - Run for approximately 1.5- 2 hours in length
 - Run in a roundtable format

CLC TOR – Meeting Structure and Format

- Consideration of **Non-Member Input**:
 - CLC meetings will focus on discussion among CLC members
 - The public is invited to the meetings for observation
 - If members of the public wish to suggest agenda items for discussion or request to speak at a CLC meeting, they should submit their suggestion directly by email (assiniboiawind@potentiarenewables.com) at least seven (7) days in advance of a CLC meeting
 - Generally, a maximum of three members of the public can have 5 minutes each to speak on issues related to the construction or operation of the Project at each meeting
 - Depending on the number of people attending and observing the CLC meetings, there may be opportunities for open discussions with the public at the end of each CLC meeting – decided by the CLC Facilitator and CLC members on a meeting-by-meeting basis



CLC TOR – Meeting Structure and Format

- **The CLC Facilitator will take meeting minutes:**
 - Minutes will provide an overview of the discussions held by the CLC and track action items as appropriate
 - Minutes will not be a detailed record of all discussions and will not attribute specific remarks to members of the committee
 - Minutes will be distributed to CLC members within one week of the meeting
 - Minutes will be reviewed by CLC members and comments will be provided back to the Facilitator within one week
 - Finalized meeting minutes will be distributed to the CLC via email
 - A copy of the finalized minutes will also be available in local Rural Municipality and Township office for public viewing



CLC TOR – Revisions to TOR

- Terms of Reference (TOR) are guidelines and may be revised by GSW LP or by the CLC Facilitator in consultation with the CLC members
- The CLC may also propose revisions to the TOR, subject to approval by GSW LP and the CLC Facilitator

CLC TOR – Approval

- CLC Terms of Reference (TOR) are to be formally adopted by the CLC
- All members of the CLC are expected to review the TOR, and formally sign off on the document
- The CLC TOR may be revised prior to CLC adoption, based on CLC feedback and discussion

TOR Discussion

- Questions from CLC members on the TOR
- Discussion of TOR
- Potential Revisions to TOR
- Approval

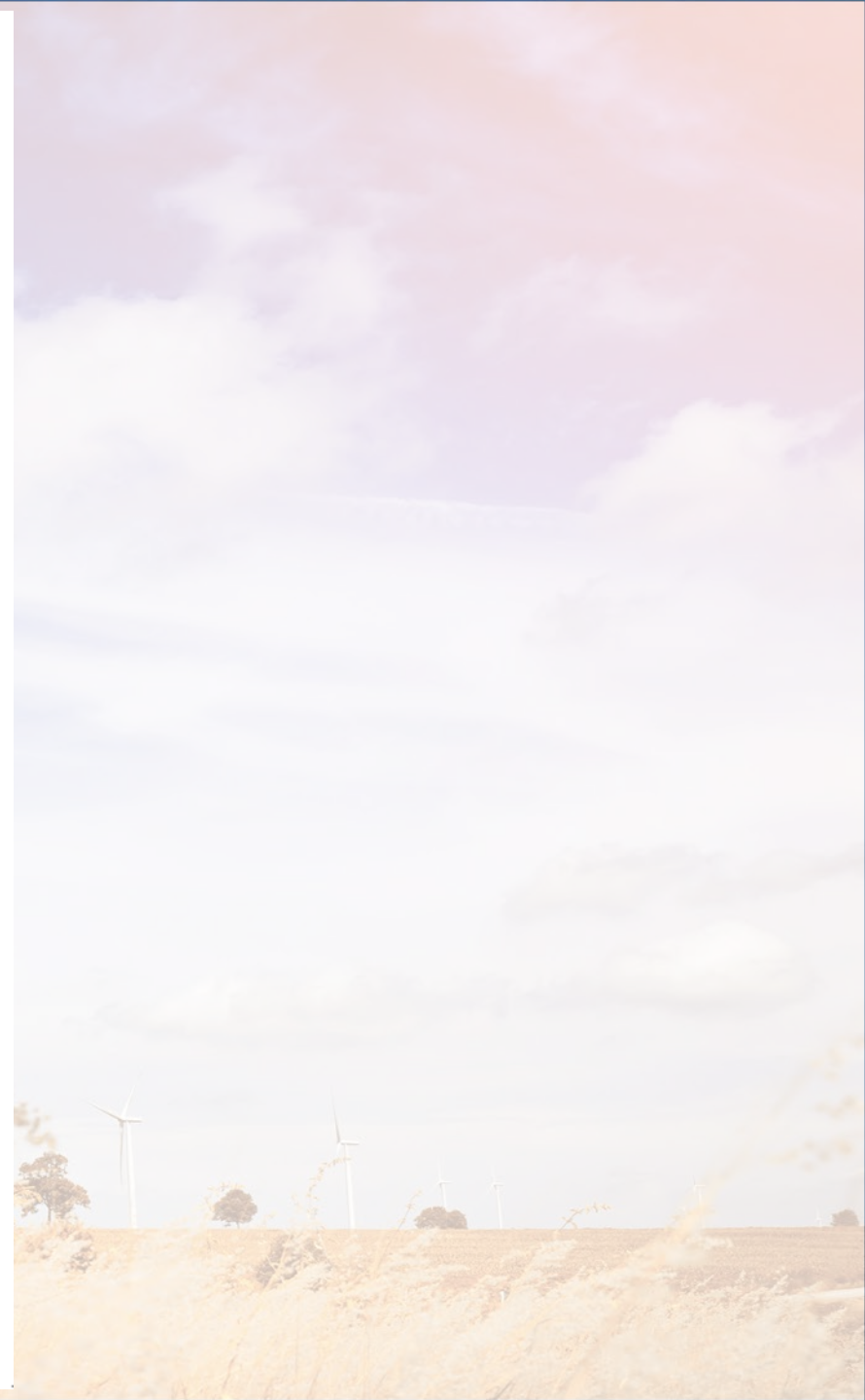
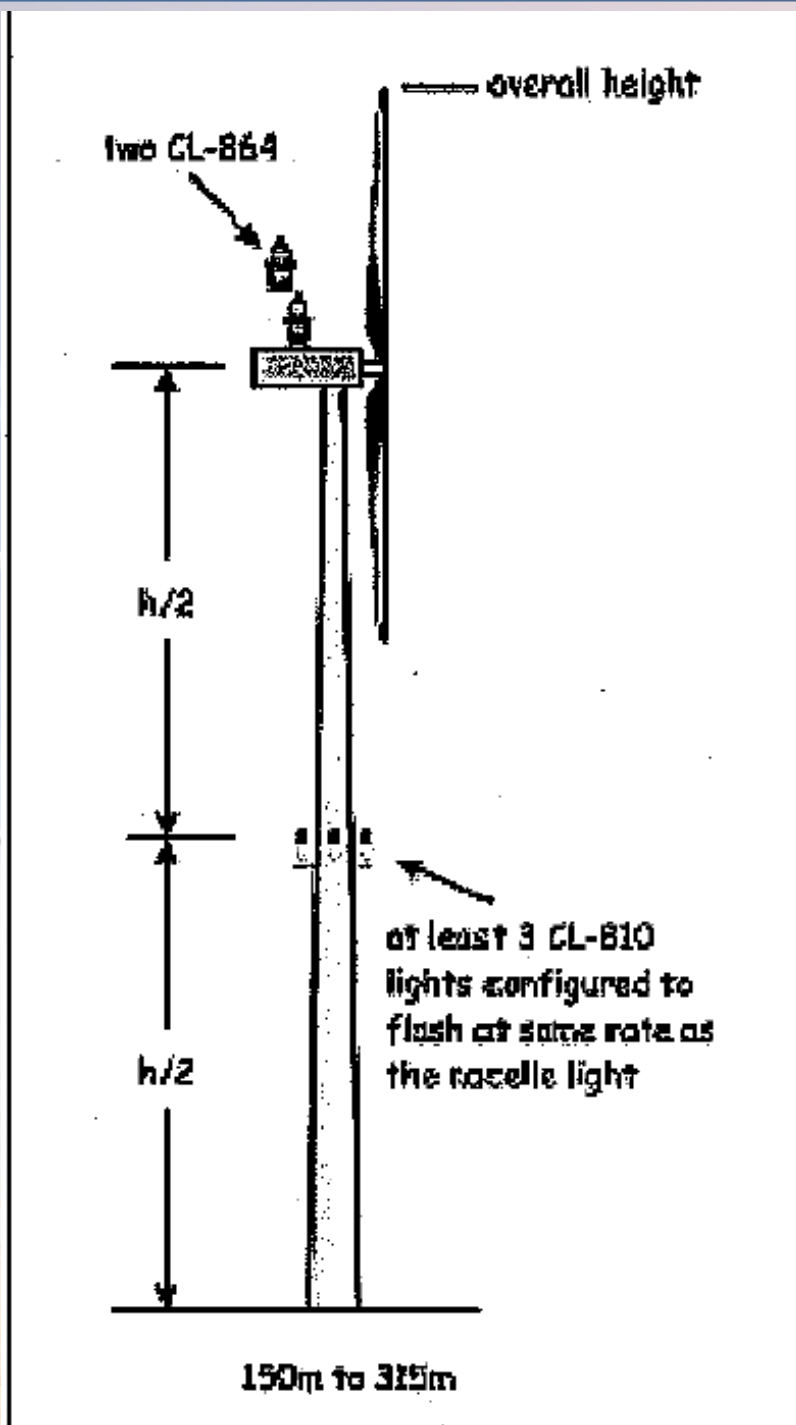
Review of Submitted Questions

Questions sent in advance of the CLC meeting:

1. Concern about a farmyard air strip running from north and south at NE 32-06-30W2 with a proposed turbine site at SW10-07-30W2.
2. What kind of lights will be on the wind turbines?



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CLC Members Open Discussion and New Questions



Golden South CLC



Opportunity for Public to Speak



Golden South CLC

Timing of Next CLC Meeting

- Proposed to be in December 2019 – after construction has wrapped up for the winter
 - Any schedule constraints we should be aware of?
- Meeting dates and times will be confirmed with the CLC
- Public will be informed of CLC meetings via notices posted in local newspapers and in RM and Township offices



Review of Action Items



Golden South CLC



Adjournment

Thank you!



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